

TIMELINE OF THE DOCTORAL THESIS DEFENSE STAGES

No.	STAGE	DEADLINE	Form from the Methodology for the Evaluation and Defense of the Doctoral Thesis
1.	The doctoral student submits to the Doctoral School the signed request for initiating the procedures for the evaluation of the thesis by the Supervisory and Academic Integrity Committee, approved by the doctoral advisor, in view of the defense, accompanied by the doctoral thesis in electronic format, the thesis summary, the list of publications in digital format, and the declaration of personal responsibility regarding the originality of the doctoral thesis.	is registered at the Doctoral School	• Annex 1 • Annex 2 • Annex 4
2.	The doctoral advisor submits to the Research and Innovation Management Directorate (DMCI), via the email address cercetare@ase.ro, the doctoral thesis and the list of publications, for the purpose of obtaining the Similarity Report, the Certificate regarding the Similarity Report, and the Certificate confirming the validation of the list of works.	within 10 working days from the date the doctoral student's request is registered	
3.	The DMCI issues the Similarity Report and the Certificates regarding the Similarity Report and the validation of the list of works.	5 working days from the receipt of the documents	
4.	Analysis and interpretation of the Similarity Report results by the Supervisory and Academic Integrity Committee.	5 working days from the receipt of the documents	Annex 3
5.	The doctoral advisor informs the CSUD Secretariat regarding the organization of the public pre-defense of the doctoral thesis.	at least 10 calendar days before the organization of the pre-defense	
6.	The CSUD Secretariat posts the announcement regarding the public pre-defense of the doctoral thesis.		
7.	Public pre-defense of the doctoral thesis and obtaining a favorable opinion from the Supervisory and Academic Integrity Committee.	according to the established date	Annex 6
8.	The doctoral student submits to the CSUD Secretariat the documents required by the Methodology for the Evaluation and Defense of the Doctoral Thesis.	no more than 30 calendar days from the date of the pre-defense	Annexes 1 - 8

9.	The CSUD Secretariat will forward the doctoral thesis and its annexes to the national platform managed by UEFISCDI for public consultation.	no more than 3 working days from the receipt of the documents submitted by the doctoral student	
10.	The doctoral thesis is posted on the REI platform for public consultation.	90 days	
11.	In the event that observations are submitted during the public consultation period of the doctoral thesis, the Director of the Doctoral School appoints an analysis committee.	2 working days from the end of the public consultation period	
	The analysis committee prepares a report based on the observations received.	no more than 5 working days	
	The Director of the Doctoral School validates the analysis report in the Doctoral School Council.	2 working days from the receipt of the report	
12.	In the event that no observations have been submitted, or from the moment the analysis report has been validated/invalidated by the Doctoral School Council, if observations were received, the Director of the Doctoral School prepares the Validation/Invalidation Report for initiating the public defense procedure of the doctoral thesis.	3 working days from the end of the public consultation period/from the moment of validation of the analysis report, if applicable	Annex 9
13.	The doctoral advisor sends to the Research and Innovation Management Directorate (DMCI), via the email address cercetare@ase.ro, the final version of the doctoral thesis after the public consultation period. The DMCI issues the new report and the new certificate and forwards them to the doctoral advisor, the doctoral student, and the Director of the Doctoral School.	5 working days	According to MEC Address no. 616/GP/24 .07.2025
14.	The Director of the Doctoral School forwards to the CSUD the Validation/Invalidation Report for initiating the public defense procedure of the doctoral thesis, accompanied by the new Similarity Report and its corresponding certificate.	4 working days	Annex 9
15.	The CSUD issues the Decision validating the initiation of the public defense procedure of the doctoral thesis.	according to the meetings scheduled weekly	Annex 10
16.	The Director of the Doctoral School requests from the doctoral advisor a proposal regarding the composition of the Public Defense Committee for the doctoral thesis, which is then submitted for approval by the Doctoral School Council and the Faculty Council.”	according to the scheduled meetings	

17.	The Director of the Doctoral School forwards to the CSUD the doctoral advisor's request regarding the proposed Public Defense Committee for the doctoral thesis, together with the documents required by the Methodology for the Evaluation and Defense of the Doctoral Thesis.	after approval by the Faculty Council	Annex 11 Annex 12 Annex 13
18.	The CSUD issues the Decision on the Establishment of the Public Defense Committee for the doctoral thesis.	according to the meetings scheduled weekly	Annex 14
19.	In the event that the CSUD invalidates the initiation of the public defense procedure of the doctoral thesis, the doctoral student is obliged to remedy the content of the thesis.	3 months from the notification of the invalidation decision, with the resumption of the procedure for making the work publicly available	
20.	In the event that, during the stages preceding the defense of the doctoral thesis, minor material errors (such as drafting, spelling, or formatting errors) are identified in the content of the thesis, which do not require additions or modifications to the thesis content, the doctoral student may correct them without the need for a pre-defense or public consultation of the thesis. Prior to the public defense, the doctoral advisor is obliged to resend the doctoral thesis to the DMCI for verification of the final version of the thesis. The DMCI issues a new Similarity Report, accompanied by the corresponding certificate, to the student and the doctoral advisor. The doctoral student submits the updated documents to the CSUD Secretariat.	until the submission of the request for setting the date of the public defense of the doctoral thesis	
21.	After the issuance of the Decisions validating the initiation of the defense procedure and establishing the Public Defense Committee, the doctoral student submits to the CSUD Secretariat the request to schedule the public defense (registered with the Doctoral School at least 25 calendar days before the proposed defense date), proof of payment of the defense fee, if applicable, and the certificate from the Library Directorate – ASE.	Submit the application to the Doctoral School at least 25 calendar days before the proposed defense date.	Annex 15
22.	The CSUD Secretariat posts the announcement regarding the public defense of the doctoral thesis.	at least 20 calendar days before the defense date	Annex 16
23.	The CSUD Secretariat forwards to the members of the Public Defense Committee the documents required by the Methodology for the Evaluation and Public Defense of the Doctoral Thesis.	after the posting of the announcement	

24.	The doctoral advisor and the reviewers – members of the Public Defense Committee for the doctoral thesis – submit to the CSUD Secretariat their analysis reports on the doctoral thesis.	at least 15 calendar days before the defense date	
25.	Public defense of the doctoral thesis and the preparation of the minutes, along with the annex containing questions and answers following the defense.	on the date of the public defense	Annex 18 Annex 18.1.
26.	Following the public defense of the doctoral thesis, the doctoral student completes the doctoral file at the CSUD Secretariat with the documents required by the Methodology for the Evaluation and Public Defense of the Doctoral Thesis.	no more than 7 calendar days	
27.	The CSUD Secretariat uploads the doctoral file to the national platform (REI).	no more than 30 calendar days from the date of the public defense	

Note: In the event that the doctoral student defends the doctoral thesis before the Supervisory and Academic Integrity Committee and receives a favorable opinion from the committee for the defense, and the doctoral thesis is made publicly available on the Ministry's platform, the public defense may be organized at the end of the transparency period, until the end of the 2024–2025 academic year, in compliance with the provisions of the Methodology for the Evaluation and Defense of the Doctoral Thesis.